



Ramstein Air Force Base
Military & Family Readiness Center
STATEMENT OF UNDERSTANDING



If you have never been to a Military & Family Readiness Center (M&FRC) before, you may be unsure of what to expect. The following information is offered for you to consider and, if you wish, to discuss with the staff member.

Demographics and Services: You are being asked to provide information for secure storage in our Air Force Family Integrated Results and Statistical Tracking (AFFIRST) system. Your record contains demographic information, a brief description of your visit(s), and information regarding your service plan. Records are maintained for the sole purpose of continued service to you.

Privacy and Disclosure: The M&FRC respects your privacy, however, the staff members DO NOT have privileged communication. If your supervisor/Commander/First Sergeant made the appointment for you, we will provide general feedback to that person, but will not ordinarily go into specific detail about your situation. The squadron commander will be notified of situations, which may directly impact your personal health, safety or mission accomplishment. As in civilian life, M&FRC staff members are required by law, with or without your consent, to contact proper authorities: (1) If they believe you intend harm to yourself or others, (2) If family member maltreatment, molestation, child neglect, or drug use is suspected. Air Force policy requires any M&FRC staff to contact proper authorities regarding any statement made or information disclosed if it pertains to possible violations to AFI 40-301 (Family Advocacy Program) or admission of a crime in violation of the Uniformed Code of Military Justice, federal, or state law(s).

Minor Children Clause: By signing this form, you grant permission for your minor child to participate in our services and/or activities. You agree to and shall indemnify and hold harmless the M&FRC, its offices, agents, and employees, from and against any and all claims, losses, damages, causes of action, suits, and liability of every kind; including all expenses of litigation, court costs, and attorney's fees, for any injury or damages which you, your child, or any other person or entity might sustain as a result of your child participating in a service/activity.

Photographs: Please be aware that photographs may be taken for use in promoting our programs and events. The photographs may be used in various media outlets, including (but not limited to) internet, publications, and social media. If you do not want your picture taken or shared, please inform a staff member during the event in which photographs are being taken.

By signing below, you are acknowledging that you have read and understand the above information.

Dr. Julie Taufasau

Dr. Julie Taufasau
Flight Chief, Military & Family Readiness Center

Customer Signature

Date

M&FRC Staff Member Signature

Date



MILITARY & FAMILY READINESS CENTER

86 FSS/FSH

Staff use only Entered in AFFIRST <input type="checkbox"/>
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Military Member's Name (last, first, MI) Gender M F Other	Rank (ex: E-3, CIV, etc)	DOB
Unit/ Section (ex: 86 FSS/FSH)	Last four digits of SSN	Full DODID #
DOD email address _____	Work contact number	Personal contact number
Personal email address _____	APO address _____ _____	First Duty Station? <p style="text-align: center;">Yes No</p>
Are you in the Personnel Reliability Program? (Includes PRP, PRAP, or Arming use of Force) <p style="text-align: center;">Yes or No</p> Do you have a family member enrolled in the EFMP program? <p style="text-align: center;">Yes or No</p>	Child Information	
	Name (last, first)	(M/F) DOB
Marital Status: Single ___ Married ___ Dual Mil: Y or N (If married, please complete Spouse Information block)	Spouse Information	
	Name (last, first)	Gender
	Last four of SSN	
Is your Spouse present at this Orientation? <p style="text-align: center;">Yes or No</p>	Full DODID#	
	DOB (MM/DD/YYYY)	
	Email address	
	Contact number	

This printed material contains sensitive PII protected under the Privacy Act for which is FOR OFFICIAL USE ONLY and must be protected in accordance with the Privacy Act, 5 USC §552a, and AFI 33-332. Unauthorized disclosure or misuse of this SENSITIVE PII may result in criminal and/or civil penalties