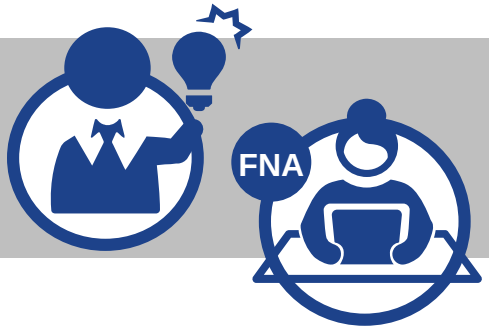
Ask your EFMP Family Support Office about the

DD Form 3054, "Exceptional Family Member Program (EFMP) Family Needs Assessment"



WHAT IS THE DD FORM 3054?

A tool that guides the family needs assessment process by which the EFMP Family Support provider, in partnership with the family, assesses, documents, and prioritizes the unique needs of the family.

The **DD Form 3054** supports consistent, enhanced, and continuous EFMP Family Support and has three sections:

01 FAMILY NEEDS ASSESSMENT

Organizes family information and contains open-ended questions to help the EFMP Family Support provider gain an understanding of a family's needs.

02 FAMILY SERVICES PLAN

Outlines strengths-based and family-centered goals and strategies to help a family meet goals and objectives, as mandated by the NDAA 2010.

03 INTER-SERVICES TRANSFER SUMMARY (ISTS)

Documents current needs and goals to enhance a warm hand-off with a gaining sister-Service EFMP Family Support Office to maintain continuity of services.

WHEN SHOULD THE DD FORM 3054 BE COMPLETED, AND WHO COMPLETES IT?

A family can request a DD Form 3054 when they want more than Information & Referral (I&R) from EFMP Family Support.

The EFMP Family Support provider completes the DD Form 3054 through collaboration with families.

The DD Form 3054 is a living document and can be updated to reflect a family's changing needs.

WHAT COMES NEXT?

Visit your local installation EFMP Family Support Office to learn more about the DD Form 3054, and how it can help your family!

EFMP Exceptional Family Member Program