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Ramstein Air Base

Annual Volunteer Recognition Ceremony

Guidelines



Volunteer Nomination Form Instructions

To ensure a complete and comprehensive nomination form, please use the checklist:

- Individuals and organizations connected to Team Ramstein including military members, civilian employees, contractors, local nationals, family members, and GSUs are eligible to apply.
- The nominee's contributions were conducted between 01 January 2023 - 31 December 2023.
- All volunteer activities to be included; list multiple agencies if applicable.
- There is an emphasis on the contributions to Ramstein AB and/or the local community.
- Team contributions should have been conducted outside of the unit.
- Nominee names do NOT appear in the written narrative.
- Include nominee's and nominator's names and contact information. (Self nominations are accepted.)
- Total number of volunteer hours for the year is annotated on the nomination form.
- Past VEA winners are ineligible to apply.

Awards will be chosen for the following categories:

Category 1: Active Duty Service Member

Category 2: Federal Civilian Employee

Category 3: Family Member (ex. language interpreters, coach, Key Spouse)

Category 4: Youth (up to age 18)

Category 5: Team (ex. booster club, private org, spouse group etc.)

Category 6: Retiree (Military/Federal)

Category 7: Family (Individuals living in the same household volunteering for a common purpose)

NOMINATION SUBMISSION DEADLINE: 22 FEB 24

Incomplete nomination forms will not be considered.

EMAIL COMPLETED FORMS TO: 86FSS.MFRC@us.af.mil



Ramstein Air Base Volunteer Annual Annual Recognition Ceremony

Nominee Information

<i>Please complete the following:</i>		
Name(s):		
Address:		
Unit & Organization:		
Daytime Telephone Number:		
Duty Telephone Number:		
Nominating Official (self-nominations are accepted):		
Nominating Official Contact Information:		
Annual Volunteer Hours Contributed:		
Category (Check ALL that apply):		
Active Duty	Youth	Family
Civilian Employee	Team	
Family Member	Retiree	

NOMINATION SUBMISSION DEADLINE: 22 FEB 2024

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Please remember, do NOT include the nominee's name in your narrative statement

NOMINATION SUBMISSION DEADLINE: 22 FEB 2024

<p>Provide a brief synopsis of volunteer's/team's accomplishments: <u>Teams include the number of unit personnel who participated in projects</u></p>
<p>What was the volunteer's project(s) during 2023? Briefly describe his/her/group's contributions to each (frequency of activities, weekly, monthly, etc., if applicable).</p>
<p>How did the project/activity benefit or affect the Ramstein Community?</p>
<p>Other Comments:</p>

Internal Use: Active Duty Civilian Family Member Youth Team Retiree Family