



**DEPARTMENT OF THE AIR FORCE
86TH AIRLIFT WING (USAFE)**

Date

TO: Ramstein Community Center
86 FSS/SYVR

FROM: _____

Subject: Private Organization Mailbox

_____ Private Organization would like to request authorization of an organizational mailbox at the Ramstein Community Center. We are an approved PO through 86 FSS/FSRBPO.

OFFICERS AUTHORIZED TO PICK-UP MAIL:

NAME Phone Number

NAME Phone Number

NAME Phone Number

NAME Phone Number

President

Catherine Jennings, 86 FSS/FSRBPO

"This is a private organization. It is not part of the Department of Defense or any of its components and it has no governmental status."