



DEPARTMENT OF THE AIR FORCE
86TH AIRLIFT WING (USAF)



MEMORANDUM FOR RECORD

FROM: _____

SUBJECT: Request for Unofficial Activity Status

1. _____ desires status as an unofficial activity authorized to exist and operate as a self-sustaining special interest group on Ramstein Air Base, Vogelweh Air Base, and Kapaun Air Station. We will abide by the rules set forth by AFI 34-223, *Private Organizations Program*. The purpose and objective of our unofficial activity is to

2. Our organization does not generate or maintain assets in excess of a \$1,000 monthly average for any three consecutive months. If we exceed this amount, we will immediately make application for status as an authorized private organization in accordance with AFI 34-223.

3. Normally our organization is involved with activities of extremely low liability exposure. If we schedule a special event, fund raiser or resale activity, our organization will obtain the 86th Force Support Squadron Commander's approval on a written request through the 86 FSS/FSR and secure any appropriate liability insurance required by 86 AW/JA.

Signature of Requester: _____

Printed Name/Duty Phone: _____

4. If you have any questions, please contact the Private Organizations Administrator, Catherine Jennings at 86fss.privateorgs@us.af.mil or 480-8728.

MEGAN E. MOONEY, Major, USAF Commander,
86th Force Support Squadron