



DEPARTMENT OF THE AIR FORCE  
86TH AIRLIFT WING (USAFE)

MEMORANDUM FOR RECORD

FROM: \_\_\_\_\_

SUBJECT: Request for Unofficial Activity Status

1. \_\_\_\_\_ desires status as an unofficial activity authorized to exist and operate as a self-sustaining special interest group on Ramstein Air Base, Vogelweh Air Base, and Kapaun Air Station. We will abide by the rules set forth by AFI 34-223, *Private Organizations Program*. The purpose and objective of our unofficial activity is to

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. Our organization does not generate or maintain assets in excess of a \$1,000 monthly average for any three consecutive months. If we exceed this amount, we will immediately make application for status as an authorized private organization in accordance with AFI 34-223.

3. Normally our organization is involved with activities of extremely low liability exposure. If we schedule a special event, fund raiser or resale activity, our organization will obtain the 86th Force Support Squadron Commander's approval on a written request through the 86 FSS/FSR and secure any appropriate liability insurance required by 86 AW/JA.

Signature of Requester: \_\_\_\_\_

Printed Name/Duty Phone: \_\_\_\_\_

4. If you have any questions, please contact the Private Organizations Administrator, Catherine Jennings at [86fss.privateorgs@us.af.mil](mailto:86fss.privateorgs@us.af.mil) or 480-8728.

JOHN D. FRAZIER, Lt Col, USAF  
Commander, 86th Force Support Squadron