



Ramstein Community Center Photography Registration Form



First & Last Name: _____

Personal Email: _____

Cell/Home phone: _____ Duty Phone: _____

Session #: _____ Camera Model: _____

This is a four-week photography course for amateur and enthusiast photographers and consists of seven 90-minute sessions and one field trip. Subjects covered will include camera handling, exposure, metering, lighting, composition, flash photography, event coverage, portraits and basic editing with Lightroom & Photoshop.

Students must be 18 years of age or older. Please note that children may not be brought to class or left unattended in the building during class time.

Refunds/Prorates & Cancellations

- ✚ Withdrawal deadline is 3 days prior to the first day of class.
- ✚ A non-refundable registration fee of \$25.00 will be assessed for all withdrawals. Withdrawal after the deadline will result in tuition fees being forfeited.
- ✚ Full refunds only for PCS, TDY, or DEPLOYMENT prior to the start of class – copy of orders required. Refund must be collected within 30 days after approval.
- ✚ Partial refund only for PCS, TDY, or DEPLOYMENT during session – prorated at \$12.50 per remaining lesson. Refund must be collected within 30 days after approval.

I have read and understand the terms and conditions listed above.

Signature

Date

FOR COMMUNITY CENTER EMPLOYEES USE ONLY

RecTrac Receipt #: _____ Amount Paid: _____

Payment Type: CASH CHECK CC – last 4 _____ Employee Initial: _____