

UTAP

ARE YOU ENROLLING?

Please have the following ready:

- Lease agreement OR original Urkunde/Notar if you own the home
- Orders or Letter of Logistical Support (Blue Sofa Card Contractors ONLY)
- IBAN (DE + 20 numbers) & BIC from your local bank account
- \$99 enrollment fee (cash, check, or charge – VISA/MasterCard)
- Power of Attorney (POA) if you are not the sponsor
- A completed enrollment packet (attached)

If moving to a new economy address:

- Final bills from the old address and proof of payment via a SEPA form.
- All documents mentioned above for enrollment

If you have any questions, please contact the Ramstein UTAP Office at 06371-47-5309, DSN 480-5309, or 86svs.vatoffice@us.af.mil

Ramstein UTAP Office, Building 2118, Room 118
Mon-Fri 7:30 – 16:30 **No enrollments after 16:00**