

MEMORANDUM FOR FSS/FSRPLO

FROM: _____

SUBJECT: Dissolution of Private Organization

1. At a meeting of the general membership of the above organization, held on _____, by a vote margin of _____, it was decided to dissolve our private organization. We will abide by AFI 34-223, 10 November 2010, as well as our constitution and bylaws in this action.
2. We will notify all appropriate vendors and cancel all outstanding orders.
3. All remaining funds will be used to satisfy any all outstanding debts, liabilities, or obligations. Any balance remaining will be disposed of as determined by the membership. None of the remaining funds will be distributed to the benefit of any member.

(President's Name)

(President's Signature)